

**South West Wiltshire Area Board
Community Areas Transport Group (CATG)**

**Tuesday 25 June 2013
2.00pm, Nadder Hall, Tisbury, SP3 6HF**

Minutes

1. Apologies and Introductions

In attendance:

- i. Cllr Tony Deane (Chair) (AD)
- ii. Cllr Jose Green (JG)
- iii. Cllr Bridget Wayman (BW)
- iv. Cllr Peter Edge (PE)
- v. Cllr George Jeans (GJ)

- vi. Clive Upton, Dinton resident (CU)
- vii. Graham Cotton, Kilmington Parish Councillor (GC)
- viii. Sheila Sheppard, Barford St Martin Parish Councillor (SS)
- ix. Harry Parker, Stourton & Gasper Parish Councillor (HP)
- x. David Robertson, Hindon Parish Councillor (DR)
- xi. Clare Churchill, Quidhampton Parish Clerk (CC)
- xii. Tom Gardner, Senior Engineer (TG)
- xiii. Stephen Harris, Community Area Manager (SH)
- xiv. Bev Ford, Tisbury Community Safety Partnership (BF)
- xv. Tony Phillips, Fovant Parish Councillor (AP)
- xvi. Roger Little, West Tisbury Parish Councillor (RL)
- xvii. Richard Mitchell, Tollard Royal Parish Councillor (RMi)
- xix. Rebecca M'Zadeh, Highways Technician (RM)
- xx. Charles Smith, Dinton Parish Councillor (CS)
- xxi. Spencer Drinkwater, Principal Transport Planner (SD)
- xxii. Ashley Truluck, Broad Chalke Community Plan (AT)
- xxiii. Jonnie Berkley-Matthews, Tisbury Parish Councillor (JBM)
- xxiv. Tim Woolford, Area Manager (TW)
- xxv. David Button, Highways Engineer (DB)
- xxvi. Mike Ash, Bishopstone Parish Councillor (MA)
- xxvii. Sandra Harry, Tisbury & Donhead St Andrew Parish Clerk (SHa)

Apologies received from: Tony Peel (Tollard Royal Parish Councillor), Richard Salter (Mere NPT),

2. Minutes from meeting on 28 February 2013

Went through agreed actions from meeting on 28 February 2013:

Issue	Action	By whom?	Update?
Wiltshire Council SID deployment list	Re-send with minutes	SH	Done <i>Wiltshire Council SID process currently delayed</i>
Vehicles driving onto verges and causing damage	Send any examples to SH to compile	All	Ongoing
Weight limit signage in Water Street, Mere	Explore new signage possibilities Follow up re. signage on A303 and write to Highways Agency if necessary	TG BW	On agenda
Fovant, Dean Lane	Obtain more specific details about changes at junction included within A30 route study	SH	Done – added to list of sites for consideration
Bus route 25/26 timetables	Chase up re. no timetables at bus shelter in Fisherton Street	SH	Done – full timetables now in place
Tisbury, Squalls Lane speeding issue	Visit resident and advise issue is raised with Parish Council	AD	On agenda
Mere, The Lynch junction with Pettridge Lane, poor visibility	Speak to Ray McKenzie to chase up verge ownership	RM	<i>GJ still awaiting map – ACTION - DB to provide.</i>
Mere Parish transport issues	Put together a plan for the parish	Mere PC	Awaiting plan
Quidhampton, raised kerb requested outside new build properties to protect pedestrians	Order road safety audit and report back to CATG	TG	On agenda
South Street, Wilton, speeding	Look at possible additional measures and report back to CATG	TG	On agenda
Speed bump on the Handley road in Bowerchalke	Chase up with major maintenance team	RM	Done <i>DB reported outcome is still being chased.</i>
New bus shelter in Bowerchalke	Put together possible schemes and costs	TG	Bus shelter completed and CATG funding agreed by Area Board on 13.3.13
West Tisbury, Tuckingmill bollards	Request metro count Confirm whether Parish Council willing to contribute £200 towards topographical survey	SH RL	Metro count requested Parish Council have confirmed contribution <i>Topographical survey has been requested (TG)</i>
Community SID	Chase co-ordinator (CS)	SH	Done

	for details to advertise for volunteers		<i>CS advised they are currently looking into appropriate sites</i>
Renewal of white lines initiative	Request that updates be provided to SH so that Parish Councils can be kept informed of progress	TM	<i>AD advised been waiting for yellow lines on Hindon Lane for long time. TW advised that Balfour Beatty now have white line request list at top of their 'to do' list. TW advised also spoken to Balfour Beatty about yellow lines issue in Tisbury. ACTION – AD to contact Cabinet member re. lining to be done by end of Sept 13.</i>
Broad Chalke, new layby and bus stop	Report back to CATG after topographical survey	TG	On agenda
East Knoyle, footpath from turnpike	Investigate issue Add West Knoyle to c class / unclassified road review consideration list	TG SH	On agenda Done
Request for a sign to turn on lights in tunnel on road between Tisbury and Hindon	Chase Department of Transport for an update	TG	<i>TG advised still waiting for a response. BW proposed that issue is closed. TO BE CLOSED.</i>
Ansty, confused priority in the narrows at North end of High Street	Investigate further and liaise with Parish Meeting	TG	On agenda
Barford St Martin, beech hedge for boundary of Cemetery	Follow up re. alternative funding options	SH	Done
Position of the sign at the junction of the B3092 and the High Street in Stourton.	Meet with Parish Council and report back to CATG	GJ	On agenda
Recent car crash in Teffont	Investigate for further details	SH	

3. Budget update for 2013/14
 TG advised he is leaving WC on 28.6.13, Paul Shaddock is likely to take over initially with a new employee starting in 3 months.
 New allocation in 2013/14 (inc. some carried over) – total of £22,534.

4. C class/unclassified road review

TG advised the two roads chosen in 2012/13 were the C12 and C57. Report on these roads is due back in July 2013. Once results are in, all Parish Councils will be consulted on the findings. Review includes metro counts at regular intervals, assessors following vehicles, examining frontage developments etc. No 20mph zones to be introduced at present time.

SH shared details of all issues raised relating to speed limits on unclassified/c class roads over last year. Group decided to wait to see report from roads chosen in 2012/13 before deciding on roads for 2013/14 at next meeting.

ACTION – SH to send map of roads and accident stats with minutes.

5. Update on award by DoT through Local Sustainable Transport Fund

SD gave an update, which is summarised below:

In June 2012, Wiltshire Council was awarded £4.25m by the Department for Transport through the Local Sustainable Transport Fund (LSTF) for the project 'Improving Wiltshire's Rail Offer.

The LSTF package consists of:

1. Support for improved rail services on the Westbury to Swindon line.
2. Interchange improvements at Wiltshire's railway stations
3. Smarter choices measures which will include, amongst other measures, a Personalised Travel Planning project.

More detail can be found in the LSTF Bid document:

<http://www.wiltshire.gov.uk/lstf-application-form.pdf>

As yet, it has not been confirmed when the improved rail service on the Westbury to Swindon (TransWilts line) will begin operating due to ongoing issues with the rail franchising process. The Council is continuing to engage with both the Department for Transport and First Great Western on this matter.

As well as an improved rail service, the LSTF project aims to deliver targeted infrastructure improvements including enhanced walking and cycling routes in and around the 13 railway stations in Wiltshire. Whilst most of this funding will be targeted at stations on the 'TransWilts Arc' between Salisbury and Chippenham, some funding has been set aside the other stations, such as Tisbury. Work undertaken so far, including initial access reviews and station travel plan audits, has highlighted that pedestrian and cycle links to Wiltshire's stations could be improved and it is planned that a number of improvement schemes be developed and implemented during 2013/14 and 2014/15.

To help us with this task it would be useful if CATG members and the groups and councils they represent could suggest ways of improving access to Tisbury

Station. These suggestions should be sent to Spencer Drinkwater (spencer.drinkwater@wiltshire.gov.uk) who will ensure they are considered as part of the LSTF project.

Substantive CATG schemes – £1/4million pot, for schemes that exceed total of yearly SWW pot.

6. New/current schemes for consideration

LOCATION	SCHEME	ACTION
Mere	Weight limit signage in Water Street	TG proposed sign to replace existing one, £500 cost. Group agreed to recommend £250 from CATG and £250 from Parish Council. ACTION – SH to put recommendation to Area Board, GJ to request Parish Council contribution from Mere PC.
Quidhampton	Raised kerb for pedestrians	TG estimated £10-15,000 for kerbing scheme. PE and CC raised concerns about safety of pedestrians. ACTION – TG to report back to Parish Council and suggest alternative measures. SH/AD to compose letter to Highways Agency re. no right turn onto A36.
Wilton	Measures to combat speeding along South Street	TG advised installing gateways would cost approximately £7,000. ACTION – PE to discuss contribution with Town Council and report back to next CATG.
Broad Chalke	Layby and bus stop opposite new community shop	Survey has taken place. Project costed at £31,000. Group agreed to recommend substantive CATG bid with £10,000 contribution. ACTION – SH to put recommendation to Area Board.
Ansty	Priority in the narrows	No further action, issue to be closed. ACTION – RM to chase up re. missing sign.
Stourton	Sign at junction causing visual obstruction	Concerns about junction reported by GJ and HP. ACTION – DB to liaise with Mark Stansby to address Parish Council concerns.
Tisbury	Additional parking bays on The Avenue	ACTION – SH to raise issue with Housing Management in first instance, to see if they can fund improvements.

Compton Chamberlayne	Parking near blind bend	Deferred until next meeting.
Donhead St Andrew	Warning light system for Brook Hill	TG confirmed route study has not identified any alterations in relation to this issue. ACTION – SH to forward details to TG to be looked into.
Zeals	New calming measures	Road is one to be considered for prioritisation in unclassified/c class road review.
Barford St Martin	Extension of layby	SS explained issue. ACTION – SH to raise issue with Housing Management in first instance, to see if they can fund improvements. Also to include The Poplars in Fovant.
Tisbury	Speed calming measures for Squalls Lane	Group agreed that no further action should be taken.
West Tisbury	Alternative scheme at Tuckingmill (topographical survey already ordered)	TG advised that currently waiting for topographical survey to be returned. Looking to make a bid for substantive funding in 2014/15.
Fovant	Triangle project on A30	AP reported that reps from village met with TG in April 2013. New mini-roundabout proposed. TG advised that consultants have been employed to fully cost the proposed scheme asap. Group agreed to recommend substantive CATG bid with £10,000 contribution, subject to the new scheme being approved. AD advised that if both substantive bids were successful, a Councillor led initiative would be made to the Area Board for capital grant funding. ACTION - SH to put recommendation to Area Board
Mere	Yellow lines extended near car park	GJ explained issue. ACTION – SH to send information to Mere PC on how to apply for new yellow lines.

7. Review of other schemes/issues in the Mere, Tisbury and Wilton Community Areas

Issue	Update provided on 15 January 2013	Update on 28 February 2013	Update on 25 June 2013
Dinton, B3089 Refuge Island	Construction due for March 2013	TG advised construction due for 25 March, 2 week programme. Will discuss with Parish Council about type of trees to be included.	Complete
Wilton, Waiting restrictions at five locations in the Waterditchampton area	Report is with cabinet member for approval	TG advised order placed.	No update
Tisbury, Hindon Lane yellow lines and removal of incorrectly placed yellow lines	Due to be put in before end of financial year	Due by April 2013.	TW chasing up
A30 in Fovant – speed limit changes	AP advised Parish has received explanation. Alternative measures to be put in. TG advised April/May installation.	No further update.	ACTION – SH to request update from Dave Thomas
Semley, Calais Hill, Resurfacing issues	CC advised there has been a delay due to change in contractor. Major maintenance list due to be discussed shortly	No further update.	No update
Mere, Walnut pub junction	TG advised work due to take place imminently	TM advised he visited area yesterday and work not yet done. GJ advised major development (138 houses) likely to take place next to site. May look at using roundabout as entrance to development. Agreed to let scheme go ahead as interim measure. MW stated that roundabout should not have been put in originally as it was against wishes of	Complete?

		Parish Council.	
Donhead St Mary, A30, Higher Coombe, condition of road	No update, A30 currently being assessed as part of route study	No further update.	No update
Renewal of white lines initiative	All requests from Parish Council received by end of December 2012. CC advised that financial risk would be great if work ordered now, due to weather. Decision taken to delay works until March.	Hindon reported their lines have been done. TM advised that area gang can be asked to do works at weekends. All requests submitted will be processed. ACTION - TM to ask for updates to be provided to SH so that parishes can be kept updated.	Update provided under item 2.
Teffont Magna, B3089, erosion of grass bank	To be dealt with as part of white lining initiative	No further update.	No update.
East Knoyle, Hindon Road, White lines need to painted outside village shop	Will form part of white lining initiative	No further update.	No update.
Community SID	Community SID requests from all parishes have been collected. CS due to send details to SH so that advertising for volunteers can begin	ACTION – SH to chase CS to send details.	CS reported that they are now checking sites, as some do not have the poles to attach the SID to.
Enforcement against mud on roads, particularly in West Tisbury area	Information circulated to CATG. AD reported improvement, one of farmers in Wardour has purchased road brush. MD confirmed this is being used.	RM reported lots of recent correspondence. Farmer has right of access to land, issues for local residents. Farmer in question is responding to requests. RL reported change of use has led to industrial level increase. RB asked if vehicles are required to have flashing lights on, as this is not happening.	No update.

Request for a sign to turn on lights in tunnel on road between Tisbury and Hindon		Still no response from Transport department. ACTION – TG to follow up.	Issue to be closed.
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8. AOB

RL gave information about a new scheme for West Tisbury.
ACTION – SH to forward details to TG for further investigation.

9. Date of Next Meeting – TBC

Summary of actions:

Issue	Action	By whom?
Mere, The Lynch junction with Pettridge Lane, poor visibility	Provide map of ownership to GJ	DB
Renewal of white lines initiative	Write to cabinet member to request scheme is complete by Sept 13	AD
Unclassified / C class road review	Send map of roads and accident stats with minutes	SH
Weight limit signage in Water Street, Mere	Request Area Board approves £250 of CATG funding towards new signage	SH
	Request £250 contribution from Mere PC	GJ
Raised kerb for pedestrians in Quidhampton	Report back to Parish Council and suggest alternative measures.	TG
	Compose letter to Highways Agency re. no right turn onto A36.	SH/AD
Measures to combat speeding along South Street, Wilton	Discuss contribution with Town Council and report back to next CATG.	PE
Layby and bus stop opposite new community shop in Broad Chalke	Request Area Board approves £10,000 of CATG funding towards substantive funding bid	SH
Priority in the narrows at Ansty	Chase up re. missing sign	RM
Sign at junction causing visual obstruction in Stourton	Liaise with Mark Stansby to address Parish Council concerns.	DB
Parking at: - The Avenue in Tisbury - Barford St Martin - The Poplars in Fovant	Raise issue with Housing Management in first instance, to see if they can fund improvements.	SH
Warning light system for Brook Hill in Donhead St	Send details to TG for investigation	SH

Andrew		
Fovant triangle project on A30	Request Area Board approves £10,000 of CATG funding towards substantive funding bid	SH
Yellow lines for exit to car park in Mere	Send details of how to make application to Parish Council	SH
A30 in Fovant – speed limit changes	Request update from Dave Thomas	SH
Monmouth Hill Scheme in West Tisbury	Send details to TG/Highways Engineer for further investigation	SH